



**International Colour Association
Internationale Vereinigung für die Farbe
Association Internationale de la Couleur**

AIC Standing Rules

Guidelines for the Publication of AIC Proceedings

(approved by the members of the 2002-2005 and 2006-2009 AIC Executive Committees)

1. The proceedings of each AIC Congress, Midterm or Interim Meeting should be published. The purpose of such publication is to record the current state of the art, science, and technology of color as represented at the AIC Congress, Midterm or Interim Meeting by invited survey papers and contributions describing new developments.
2. Publication of the AIC Proceedings should be the responsibility of the AIC regular member that organizes the Congress, Midterm or Interim Meeting.
3. The task of publication should be considered part of the organization of an AIC Congress, Midterm or Interim Meeting.
4. The price of the AIC Proceedings should be included in the registration fee of the Congress, Midterm or Interim Meeting, and all registrants should receive a copy of the AIC Proceedings. There are two possibilities to accomplish this:
 - a) The proceedings are published on paper plus CD or DVD, and two options are given for the registration fee: one fee including just the CD or DVD, and another optional fee including the hardcopy plus the CD or DVD.
 - b) The proceedings are published on paper (plus possibly a CD or DVD), and all is included in the registration fee.
5. The possibility stated in 4a) intends to provide a means to reduce the registration fee when it is considered appropriate to encourage participation and attendance to the meeting or congress. In any case, the production of a CD-ROM or a DVD is encouraged, but the CD or DVD should be a companion of the publication on paper and cannot totally replace it. In the same way, the proceedings may be made available on the Internet (with permission from the publisher or the copyright holder of the proceedings), but this cannot replace the publication on paper. Hardcopy publications are important for historical archiving reasons and because they are still the most durable, stable and safe media to record information at a reasonable cost. In other words, the book on paper can be included as an optional item in the registration fee, if the organizers of the congress or meeting consider that this leads to a substantial reduction of the fee for the participants that choose this option. But the publication on paper is mandatory, and the book on paper must be available to those who prefer to have it. This is possible to accomplish with digital press, in which a number of copies can be easily produced on demand.
6. The size of the AIC Proceedings should be not smaller than A5 (21 centimeters high by 14.8 centimeters wide) and not larger than A4 (29.7 centimeters high by 21 centimeters wide). Whenever possible, a hard cover binding is preferred.

7. The AIC Proceedings should bear the following data in English:

For AIC Congresses:

- a) a main title:
AIC Color XXXX (or) AIC Colour XXXX
- b) a sub-title:
Proceedings of the X Congress of the International Color Association
- c) dates and place of the Congress, and
- d) the name and nationality of the organizing group(s).

The notation "XXXX" refers to the year in current era (a.d.) in which the Congress was held and should be printed in Arabic numerals.

The notation "X" refers to the ordinal number, represented by Arabic numerals, of the AIC Congress.

Example: AIC Color 2005

Proceedings of the 10th Congress of the International Color Association
8-13 May 2005, Granada, Spain
Organized by the Comité Español del Color, Sociedad Española de Optica

For Interim or Midterm Meetings:

- a) a main title:
AIC XXXX (or) AIC XXXX, followed by the theme of the meeting
- c) a sub-title:
Proceedings of the Interim (or Midterm) Meeting of the International Color Association
- c) dates and place of the AIC Meeting, and
- d) the name and nationality of the organizing group(s).

Example: AIC 2003 "Color Communication and Management"

Proceedings of the Midterm Meeting of the International Color Association
4-6 August 2003, Bangkok, Thailand
Organized by The Color Group of Thailand

It is strongly recommended that the Proceedings bear the ISBN (International Standard Book Number), since most academic and research institutions only consider that a valid publication.

8. The AIC Proceedings should contain a title page listing the same information as set forth for the title in item 6 above.
9. Immediately following the title page there should be a list of the AIC Executive Committee officers and members, together with their nationalities, current at the time of the AIC Congress, Midterm or Interim Meeting. Executive Committee officers and members completing their terms of office, not newly elected officers and members, should be so listed.
10. Immediately following the page in which officers and members of the AIC Executive Committee are listed, there should be a list of the AIC regular members current at the time of the AIC Congress, Midterm or Interim Meeting. They should be listed alphabetically by nationality according to the English spelling of the country name, which should be given first in bold-face type. The name of the organization or society representing a country in the AIC should next be given in the language of that country. Associate (international) members of AIC should be listed last according to the alphabetical order of the name of the associate organization as spelled in its official name. A current list of regular members and associate members of the AIC is available from the Secretary/Treasurer of the AIC.

11. It is desirable that the AIC Proceedings contain a preface written and signed by the organizing committee. The signatures of the organizing committee chairman or members may be set in type.
12. It is desirable that the AIC Proceedings contain a foreword written and signed by the President of the AIC holding office at the time of the AIC Congress, Midterm or Interim Meeting. The signature may be set in type.
13. The AIC Proceedings should contain a Table of Contents located immediately after the foreword.
14. The AIC Proceedings should contain an index by author, which should be located after the last page of the text. A subject index is also welcome, whenever possible.
15. References should be cited in the text by giving the last name (surname) of the author or authors followed by the year of publication in parentheses and page numbers when necessary; for example: Wyszecski and Stiles (1967: 245), Judd (1941), Thomson and Wright (1947). If there are three or more authors, citations beyond the first need only name the first author; for example: Brindley, Du Croz, and Rushton (1966) becomes Brindley *et al.* (1966). If there is more than one work cited for an author or authors in the same order for any one year, the designation of year of publication should bear an alphabetical index; for example: MacAdam (1936a), MacAdam (1936b).

Complete references should be given. That is, each reference should contain the names of all authors and their initials, the year of publication, the full title of the paper or book, the full name of the journal together with the volume number and both beginning and ending pages of papers published in journals. In addition, references to books should include the city of publication and the name of the publisher. The following will serve as illustrations:

For a book:

Wyszecski, G., and W. S. Stiles. 1967. *Color science, concepts and methods, quantitative data and formulas*. New York: John Wiley and Sons.

For an article published in a journal:

Judd, D. B. 1941. Whiteness of light surface-colors. *Journal of the Optical Society of America* 31: 462-470.

For an article published in an anthology or proceedings:

Ikeda, M., T. Obama, A. Kusumi, and H. Shinoda. 2003. Color appearance of color charts observed with a cataract experiencing goggle. In *AIC 2003 Color Communication and Management, Proceedings of the Midterm Meeting of the International Color Association*, ed. by A. Hansuebsai. Bangkok: Chulalongkorn University, 417-421.

For other kinds of references, and in general for any kind of style convention, the criteria of the *Chicago Manual of Style* should be followed. In the event that complete names of journals cannot be given, the international standard abbreviated name of the journal may be given as listed in *World List of Scientific Periodicals*. Any journal or periodical not found in the standard abbreviation list should be shown only by complete title. Unpublished works, including university theses, internal and proprietary reports, government reports, and the like should not be cited as references unless they are (a) freely available to all persons of all countries, (b) are accompanied by specific and adequate information on where and how to acquire them. Unpublished works may be referred to as "private communications" but should be attributable to specific persons and should be available from the author(s) of the AIC Proceedings paper in which the citation is made.

References should be located at the end of each paper and should be listed alphabetically by the first author.

16. Footnotes should be numbered consecutively in the text with superscripts and should appear at the bottom of the corresponding page.
17. The AIC Proceedings should contain all invited papers in full. All contributed papers (oral and poster papers) should be published in approximately 2,000 words or 4 pages each. Publication of discussions at the Congress following the presentation of papers is not necessary but they may be included at the discretion of the organizing committee.
18. All authors, both invited and contributing, should be given permission to publish their work reported at the Congress, Midterm or Interim Meeting in journals of their choice as appropriate to the audience interested in the subject of their work; but publication in the AIC Proceedings as set forth in item 17 above shall be a requirement for presentation of paper at an AIC Congress, Midterm or Interim Meeting. In the case of invited papers, which will be published in full in the AIC Proceedings, publication rights and applicable international copyrights shall accrue to the organizing committee or, as its agent, the publisher of the AIC Proceedings, and publication of the same paper in other journals shall be with permission.
19. Invited papers should be published in the AIC Proceedings at the beginning of the papers text section. Contributed papers should be grouped according to subject and each subject section should be clearly indicated in the Table of Contents.
20. Publication and distribution of the AIC Proceedings should be effected within 6 months of the AIC Congress, Midterm or Interim Meeting, and, at most, should be completed within 12 months from the close of the Congress, Midterm or Interim Meeting.
21. From the foregoing items, paragraphs 1 to 5 are mandatory, while paragraphs 6 to 21 are intended to be guidelines. Organizing committees are urged to follow these recommendations unless unusual circumstances prevent such a course; in which case the AIC Executive Committee shall be available for consultation and discussion.